Guaranteed Admission Memorandum of Agreement

Iowa Community Colleges

And

Iowa Private Transfer Collaborative Institutions

To simplify and streamline the transfer process for students at Iowa's community colleges, the members of the Iowa Private Transfer Collaborative (IPTC) (listed in Section VIII) hereby enter into a Guaranteed Admission Memorandum of Agreement (GAMA). Students who meet the eligibility requirements described below are guaranteed admission to any of the institutions that have signed this agreement. Institutions may require additional application materials for competitive or selective major programs. For promotional purposes, the GAMA will be called the Iowa Private Transfer Guarantee, or IPTG.

The GAMA does not guarantee a general education articulation agreement; that is, it does not guarantee that students who meet eligibility requirements will also satisfy the institution's general education requirements. Many signatory institutions have general education articulation agreements and transfer course articulations, which can be viewed at each institution's website.

Section I: Definitions and Eligibility

"Eligible student" refers to a student who is pursuing or has earned an Associate of Arts (A.A.) or Associate of Science (A.S) degree at an Iowa community college, with a cumulative grade point average (GPA) that meets the minimum standard established by each participating institution (range of 2.0 to 3.0). Each participating institution will identify its minimum GPA as well as minimum grade for transfer credit in section VII of its signed GAMA. Eligible students must apply via the participating institution's formal application process and provide official transcript(s) from their community college showing completion of the A.A. or A.S. upon conferral of the degree.

Students who complete an A.A. or A.S. through concurrent enrollment in high school are not precluded from guaranteed admission, but they must apply through the freshman or first-year application process, rather than the transfer application process.

Participating four-year college and universities reserve the right to deny admission to students who have felony convictions or who have been suspended or expelled for academic or non-academic disciplinary reasons at prior higher education institutions.

Section II: Academic Terms

Upon submission of all application materials to their destination IPTC institution(s), eligible students are guaranteed admission and may expect the following:

1. IPTC institutions will honor transfer credit concurrent with the policies of each institution, regardless of whether transfer credit was earned through concurrent enrollment in high school or during part- or full-time enrollment in the community college.
2. Credit for courses completed through Advanced Placement (AP), College-Level Education Program (CLEP), Cambridge/GCE, International Baccalaureate (IB), and the Armed Services will

be accepted according to each institution's policies. Students are responsible for submitting official scores and transcripts to each institution for the awarding of credit.

3. IPTC institutions will set their own minimum grades for transfer, ranging from C- to C, and they will state the minimum grade for transfer in Section VII as well as on their own websites.
4. Some IPTC institutions may also require foreign language, physical education, and/or religion courses.
5. Depending on the specific coursework taken at the associate level and the desired bachelor's degree, students may need to take more than two academic years to complete their bachelor's degree. Students are encouraged to work with advisors at the community college and bachelor's levels to ensure maximum applicability of credits.

Section III: Process

Eligible students will apply to participating IPTC institutions through the transfer admission process. Eligible students are encouraged to communicate early in their community college career with admission and/or advising professionals at one or more IPTC institutions to learn about academic, financial aid, career, and social programs to ensure they are well-informed about their transfer journeys.

Section IV: Benefits to Iowa Community College Students

1. Eligible students may apply for merit- and need-based financial aid through IPTC institutions' financial aid programs and filing the FAFSA. Students are encouraged to file the FAFSA each year before July 1, to be eligible for the Iowa Tuition Grant, a state-funded grant supporting Iowa residents seeking a bachelor's degree at a private Iowa college or university.
2. Students are guaranteed admission to a wide array of major choices without additional applications. IPTC institutions may require additional application materials for select majors, such as performing arts, nursing, or education, but will communicate that information in advance to students. Please indicate which major(s) have selective or additional admission requirements: _Nursing and Teacher Education
3. Students may take advantage of additional partnership programs with IPTC member institutions, depending on their home community college. Participation in a partnership program does not exclude students from the GAMA.
4. University of Dubuque (Name of Institution) will provide the following benefits to Iowa community college students who transfer (check if yes):
    a. ☒ Transfer Orientation
    b. ☒ Pre-Transfer Advising
    c. ☒ Post-Transfer Advising
    d. ☒ Transfer Scholarships
    e. ☐ Admission Partnership Program. If yes, please indicate with which Iowa community college(s): _____
    f. ☒ General Education Articulation Agreement for an AA degree from any Iowa community college (e.g., AA satisfies most or all general education requirements)
    g. ☒ General Education Articulation Agreement for an AS degree from any Iowa community college (e.g., AS satisfies most or all general education requirements)
    h. ☐ Cross-enrollment course registration. If yes, please indicate with which Iowa community college(s): _____

i. ☐ Waive on-campus housing requirements
j. ☐ Other _____

Section V: Responsibilities

Responsibilities of Iowa Community Colleges and the Iowa Department of Education:

1. Notify students of transfer opportunities to IPTC institutions by posting links on appropriate transfer websites.
2. Iowa Community Colleges will provide academic advising services to assist students in choosing courses that will prepare them for transfer, including guidance on transfer majors and referrals to IPTC institutions when students express that interest.
3. Communicate significant curricular changes, such as elimination or addition of courses or programs of study relevant to associate degree-seekers, to IPTC institutions.

Responsibilities of IPTC Institutions:

1. Provide accurate information to prospective transfer students and community college staff and faculty regarding the general conditions of the GAMA.
2. Provide timely academic advising services to facilitate a smooth transition from community college to the bachelor's degree institution, including assistance with registration and information on anticipated time to degree.
3. Annually review community college curricular updates to ensure accurate transfer credit articulation information. Post such information on a publicly facing website so that students, families, and advisors can access updated transfer credit information, including transfer majors and pathways.
4. Provide tracking data on the performance of GAMA students at IPTC institutions, including number of credits accepted for transfer, bachelor's degree courses attempted and completed, cumulative GPA, major, graduation date, and comparison with native students. The specific data elements and the timing of the report will be determined by IPTC institutional research staff, who will share the reports with the Iowa Community Colleges and Iowa Department of Education.

Responsibilities of the Student:

1. It is primarily the responsibility of students who choose to pursue the GAMA to know and understand the requirements for an eligible associate degree, as well as degree requirements and the specific requirements for their intended major at the receiving IPTC institution.
2. Students will complete the transfer application process at each IPTC institution in a timely manner, such that students will have early knowledge of how their credits will transfer, their anticipated financial aid packages and cost of attendance, and the opportunity to register for classes at the earliest opening time.
3. Eligible students will submit transcripts from all postsecondary institutions, and they are responsible for submitting documentation for courses completed through Advanced Placement (AP), College-Level Education Program (CLEP), Cambridge/GCE, International Baccalaureate (IB), and the Armed Services.

4. High school students enrolled in a concurrent enrollment program and who earn an eligible associate degree concurrent with graduation from high school must follow the first-year application deadlines and indicate they are applying as first-year students when prompted on the university application.

Section VI: Review of the GAMA

1. IPTC institutions will designate officials who will be responsible for all aspects of the GAMA at their respective institutions. Iowa community colleges and/or the Iowa Department of Education will also designate officials who will be responsible for liaising with IPTC institutions and communicating relevant changes to associate degree requirements.
2. Both groups of institutions shall communicate the conditions of the GAMA to their respective stakeholders. IPTC institutions and Iowa community colleges shall review the GAMA at a minimum of every two years and make adjustments or amendments as needed. Such changes will not adversely affect students already enrolled and covered under the provisions of the existing GAMA.
3. The GAMA will remain in effect until terminated by an individual IPTC institution or IPTC as a consortium. The Iowa Association of Independent Colleges and Universities will serve as the guiding organization for the IPTC. Individual IPTC institutions may choose to leave the agreement without voiding the agreement for the remaining IPTC institutions. Individual Iowa community colleges may choose to leave the agreement without voiding the agreement for the remaining community colleges. Notice of termination shall be given in writing at least one year in advance to the consortium and to the Iowa Department of Education, and students covered by the GAMA may take advantage of its terms for two years after termination becomes effective.

Section VII: Institutional Grade and GPA Requirements and Application Fee Waiver

University of Dubuque_____ (Name of Institution) hereby establishes the following minimum grades and GPA requirements for eligible students:

2.5_____ is the minimum cumulative GPA for guaranteed admission. Students who have not earned this minimum GPA are still eligible to apply through the standard transfer admission process.

2.0 is the minimum grade acceptable for credits to transfer to our institution.

☒ will waive the transfer admission application fee for eligible students.

Section VIII: Participating Iowa Private Transfer Collaborative Institutions

Briar Cliff University

Buena Vista University

Central College

Clarke University

Coe College

Cornell College

Drake University

Graceland University

Grand View University

Loras College

Luther College

Morningside University

Mount Mercy University

Northwestern College

Saint Ambrose University

Simpson College

University of Dubuque

Wartburg College

William Penn University

Approval granted by:

Robert D. Broshous

Vice President of Enrollment Management & Dean of Admission

_____

President/Other Signatory

IPTC Institution

July 7, 2024

_____

Date

Section IX: Participating Iowa Community Colleges

Dave Dahms, Interim President
Northeast Iowa Community College

Anne Howsare Boyens, President

Iowa Valley Community College District

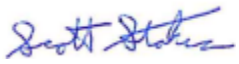
Terry Murrell, President

Western Iowa Tech Community College

Joel Pedersen, President
North Iowa Area Community College

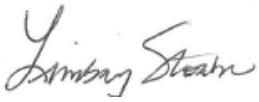
Todd Holcomb, President
Hawkeye Community College

Dan Kinney, President
Iowa Western Community College



Scott Stokes, President
Iowa Lakes Community College

Liang Chee Wee, Interim Chancellor
Eastern Iowa Community Colleges



Lindsay Stoaks, President
Southwestern Community College

John Hartog, President
Northwest Iowa Community College

Kristie Fisher, President
Kirkwood Community College

Matt Thompson, President
Indian Hills Community College

Jesse Ulrich, President
Iowa Central Community College

Robert Denson, President
Des Moines Area Community College

Michael Ash, President
Southeastern Community College